

## MEMORANDUM

**COSHAC**

Agenda Item No. 2 (I)

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**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

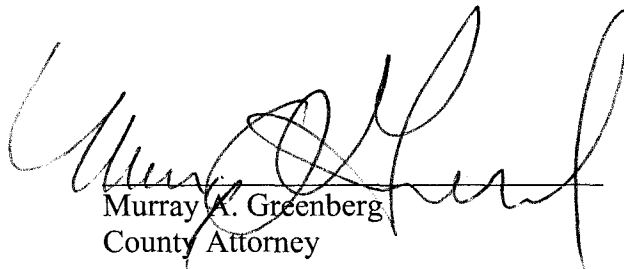
**DATE:** March 15, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Resolution directing County  
Manager to develop uniform  
procedure for handling  
citizen complaints made  
against MDPD employees

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The accompanying resolution was prepared and placed on the agenda at the request of  
Commissioner Barbara J. Jordan.

  
Murray A. Greenberg  
County Attorney

MAG/bw



# MEMORANDUM

(Revised)

**TO:** Honorable Chairman Joe A. Martinez  
and Members, Board of County Commissioners

**DATE:** April 25, 2006

**FROM:** Murray A. Greenberg  
County Attorney

**SUBJECT:** Agenda Item No.

Please note any items checked.

- ☐ "4-Day Rule" ("3-Day Rule" for committees) applicable if raised
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ Housekeeping item (no policy decision required)
- ☐ No committee review

Approved \_\_\_\_\_ Mayor

Agenda Item No.

Veto \_\_\_\_\_

Override \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

RESOLUTION DIRECTING COUNTY MANAGER TO DEVELOP A UNIFORM PROCEDURE FOR HANDLING CITIZEN COMPLAINTS MADE AGAINST MIAMI-DADE COUNTY POLICE DEPARTMENT EMPLOYEES, WHICH PROCEDURE SHALL INCLUDE USE OF A STANDARD FORM FOR INTAKE OF WRITTEN COMPLAINTS TO BE AVAILABLE AT ALL DEPARTMENT FACILITIES OPEN TO THE PUBLIC

**WHEREAS**, it has come to our attention that citizens go to police facilities to lodge complaints against Miami-Dade County Police Department employees; and

**WHEREAS**, presently, there is no uniform policy within the Miami-Dade Police Department dealing with how these complaints are to be reported and investigated; and

**WHEREAS**, it is important that there be consistency on how the complaint is both received and investigated; and

**WHEREAS**, there is a need to develop a written uniform complaint form to be given to persons seeking to file a complaint dealing with Miami-Dade Police personnel,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA**, that the County Manager is directed to develop a uniform procedure for handling citizen complaints made against Miami-Dade County Police Department employees, which procedure shall include use of a standard form for intake of written complaints to be available at all department facilities open to the public, and report to this Board the findings along with a timeline for implementation within forty-five (45) days of this resolution.

The foregoing resolution was sponsored by Commissioner Barbara J. Jordan and offered  
by Commissioner \_\_\_\_\_, who moved its adoption. The motion was seconded  
by Commissioner \_\_\_\_\_ and upon being put to a vote, the vote was as  
follows:

Joe A. Martinez, Chairman	
Dennis C. Moss, Vice-Chairman	
Bruno A. Barreiro	Jose "Pepe" Diaz
Audrey M. Edmonson	Carlos A. Gimenez
Sally A. Heyman	Barbara J. Jordan
Dorrin D. Rolle	Natacha Seijas
Katy Sorenson	Rebeca Sosa
Sen. Javier D. Souto	

The Chairperson thereupon declared the resolution duly passed and adopted this 25<sup>th</sup> day  
of April, 2006. This resolution shall become effective ten (10) days after the date of its adoption  
unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this  
Board.

MIAMI-DADE COUNTY, FLORIDA  
BY ITS BOARD OF  
COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

By: \_\_\_\_\_  
Deputy Clerk

Approved by County Attorney as  
to form and legal sufficiency.

KBD

Kenneth B. Drucker